

# Sally Smith

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## EMPLOYMENT GOALS

To obtain a position utilizing the academic training, skills and experience acquired through my course work and previous job experiences.

### 2008 - Present Freelance work

#### ADP Printing, SignARama

Create graphics for print and web. Web sites in HTML, CSS, PHP, Dreamweaver and Wordpress.

**Clients:** <http://www.gooddayassistedliving.com> - Convert HTML to Wordpress  
<http://www.passportnation.com> - HTML, Constant Contact, BackUp  
<http://www.woodsidehouse.net>

Convert HTML site to Wordpress, e-commerce, Facebook, Amazon, PayPal,

<http://www.thepassportstation.com>

Convert HTML to Wordpress, e-commerce, create content

### 2002 - 2008

#### Playbill Inc.

Produced Playbill magazines for the theater. Work included typeset, scan photos, format and setup files for print. Coordinating artwork by a set schedule. Work with tight deadlines.

### 1999 - 2002

#### Sir Speedy

Create all the graphics needed for printing. Design logos, flyers, signs, business cards, menus, magnets, t-shirts, banners. FTP files to printers.

### 1997 - 1999

#### Graphic Connection of Miami

Created all graphics according to client specifications and output files directly to image setter.

### 2011

#### Miami Dade College

Associates in Arts Degree, Graphic Internet Technology, *With Honors*

### 1997

#### Miami Dade College

Associates in Science Degree, Graphic Design, *With Honors*

### 1978

#### Miami Dade College

Associated in Arts Degree, Data Processing, *With Honors*

### 2009

#### First Place Award:

*City of Miami Lakes Art Competition, Mixed Media*

### 2008

#### People Choice Award:

*City of Miami Lakes 100 Years of History Art Competition, Mixed Media*

#### Deans List:

*Miami Dade College 1977, 1978, 1995, 1996, 1997, 2009, 2010, 2011*

### 1997

#### Logo Design Award for Priority One Logo:

*Tenet United Healthsystems Inc.*

### 1994

#### Outstanding Customer Service Award:

*Eckerd Drugs Inc.*

## EDUCATION

## ACCOMPLISHMENTS

## PROFESSIONAL SKILLS

Bilingual  
English and Spanish

Adobe software:  
Acrobat,  
Photoshop,  
Illustrator,  
Dreamweaver,  
InDesign,  
AfterEffects

QuarkXpress

Microsoft Office:  
Word, Excel

Organized

Punctual

## SOCIAL MEDIA

Google+

Facebook

Twitter

Linkedin

Pinterest

Instagram

Constant Contact

#### Newsletter:

<http://t.co/R4rNQrm-H8G>